

# Singapore Repertory Theatre is looking for an **ACCOUNTANT**

The Accountant will be required to:

- Handle full set of accounts
- Manage daily AP & AR functions
- Assist in monthly and year end closing
- Prepare management reports
- Liaise with banks, external auditors and corporate secretary
- Prepare GST returns on a quarterly basis
- Assist in any other accounting duties when required

Potential candidates should possess:

- Diploma in Accountancy or any other relevant certification
- Minimum 2 years working experience in similar capacity
- Familiar with local financial standards and GST statutory requirements
- Knowledge of withholding tax an added advantage
- Knowledge of AccPac Accounting System preferred
- Meticulous, good organizational and follow up/monitoring skills
- Singaporeans and Singapore PRs are welcome to apply

To apply, please send your resume by 15 May 2021 to Rosalind Lim, Finance Manager ([office@srt.com.sg](mailto:office@srt.com.sg)).

Salary will commensurate with experience. Only open to Singaporeans/PRs and shortlisted candidates will be notified.