

**SINGAPORE REPERTORY THEATRE
BUSINESS DEVELOPMENT MANAGER**

Singapore Repertory Theatre (SRT) is a non-profit organisation and one of the leading English language theatre producers and presenters in Asia. Be part of a dynamic and exciting team working in an enriching industry.

The Business Development Manager will cultivate and further develop relationships with current and future donors, funders and organisational partners. The Manager will take a strategic approach to fundraising, which includes major gifts, corporate partnerships, grants and the Friends of SRT donor programme.

Tasks will include but are not limited to:

- Solicit for donations and sponsorship for our productions, learning programmes, and general operations.
- Grow the pool of individual donors.
- Support and drive fundraising events.
- Maintain and further develop relationships with existing and potential donors – both private, corporate and organisational.
- Form strategic partnerships advancing SRT's mission and community impact
- Track data, impact measurement and write post-event reports

A successful candidate is:

- Passionate about theatre and the arts.
- Excellent in communication and relationship management.
- Adept in fundraising with a strong track record.
- Strong in logistics, team and project management.
- Resourceful and creative in research and strategizing
- An independent and motivated worker.
- Comfortable working with tight deadlines and multiple ongoing projects.

Please note that preference will be given to those with relevant experience and that salary will be commensurate with experience. This position commences in August 2021.

Please email your CV and cover letter with your expected salary to Deborah Foo-Ong, Administration Manager at debbie@srt.com.sg. For further information about the role please email Charlotte Nors, Managing Director at charlotte@srt.com.sg.

About SRT

SRT's mission is to enrich, engage and entertain audiences by staging theatrical productions and learning programmes of the highest calibre, collaborating with the best talent in the world.

SRT impacts the local community with Learning & Engagement programmes which benefit thousands of students, teachers, and children. This underpins a substantial investment in audience and talent development for the wider industry in Singapore.

www.srt.com.sg